



Hancock County – Bar Harbor Airport  
Airport Advisory Committee Meeting Minutes

11 March 2020, 5:00p.m.  
BHB ARFF Station

Meeting called by: Richard Gray

Type of Meeting: Periodic

Facilitator: Karl Warner

Note taker: Jill Constantine

Attendees: Advisory Committee Members: Barbara Butler, Station Manager, Cape Air  
Kelly Bouchard, Orland Resident  
Mike Allen, Hancock Resident  
Karl Warner, Bar Harbor Resident  
Committee Staff: Richard Gray, Interim Airport Manager  
Jill Constantine, HC-BHB Airport Admin. Assistant

Reading Materials provided: HC-BHB Minimum Standards and Procedures for the Lease and or Use of Property and Facilities for Aeronautical Activities

The Meeting was called to order at 5:02p.m. by Richard Gray.  
Karl Warner was selected to serve as Moderator.

### *Minutes*

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Agenda item: #1 Reappointment of Mike Allen to the Committee      Presenter: Karl Warner  
Reappointment of Karl Warner to the Committee

**Discussion:**

Mike Allen offered to serve as a Committee Member; two-year term, 1/1/2020 - 12/13/2021  
Karl Warner offered to serve as a Committee Member; two-year term, 1/1/2020 - 12/31/2021

**Conclusions:**

Motions were made by Barbara Butler for both reappointments to be approved. Kelly Bouchard seconded the Motions. Votes were unanimous.

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Agenda item: #2 Request approval of updates to Airport Minimum Standards re:  
Aircraft Parking, Section 20  
Disabled Aircraft, Section 21

option would better serve BHB and surrounding communities, and which airline would be the most appropriate choice overall.

**Conclusions:** The Committee determined that Cape Air would receive their recommendation to the Hancock County Commissioners, with the 4-year option. A motion to that effect was made by Bob Bouffard; motion seconded by Mike Allen. A 5-0 vote resulted in favor of Cape Air with the 4-year option.

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The Meeting adjourned at 8:35p.m.

Respectfully submitted,



Jill Constantine  
HC-BHB Administrative Assistant

Minutes of Meeting approved on/by: 22 July 2020

*Motion to Approve: Tom Duan  
Motion seconded: Bob Bouffard  
Airport Advisory Committee*