

## HANCOCK COUNTY - BAR HARBOR AIRPORT (BHB) TARMAC DELAY EMERGENCY CONTINGENCY PLAN

Hancock County - Bar Harbor Airport has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to the airport manager, Brad Madeira at [manager@bhairport.com](mailto:manager@bhairport.com). Hancock County - Bar Harbor Airport is filing this plan with the Department of Transportation because it is a non-hub airport.

This plan describes how, following excessive tarmac delays and to the extent practicable, Hancock County - Bar Harbor Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

Hancock County - Bar Harbor Airport has facility constraints that limit our ability to accommodate diverted flights. While Hancock County - Bar Harbor Airport is a Part 139 Certificated airport and as such does meet the FAA's minimum requirements to accept unscheduled commercial air carrier aircraft capable of carrying 30 or more passengers, the FAA required ARFF coverage at the airport is provided on an as needed basis. All unscheduled commercial air carriers aircraft requiring ARFF coverage must get approval from the Airport Manager prior to landing. The airport has one scheduled air carrier, providing a thirty-four passenger aircraft for two to three departures per day. The air carrier operates seasonally from the end of May to mid October each year. An airline operating with a nine passenger aircraft serves the airport year-round. The airport does not have stairs to support the deplaning of passengers for any aircraft not equipped with internal air stairs, does not have large deicing equipment or air start equipment. Airport management is normally not on the airport on weekends, holidays or between 1600L and 0730L. The FAA and the Hancock County Sheriff's Department have emergency contact information for airport management.

### Airport Information

Name of Airport: Hancock County – Bar Harbor Airport (BHB)

Name and title of person preparing the plan: Brad Madeira, Airport Manager

Preparer contact number: 207-667-7329

Preparer contact e-mail: [manager@bhairport.com](mailto:manager@bhairport.com)

Date of submission of plan: June 4, 2012

Airport Category: Large Hub  Medium Hub  Small Hub  **Non Hub**

### Diversions

In the event of air carrier diversions, emergencies or other irregular air carrier operations events, in addition to normal FAA reporting and communications requirements, aircraft operators should contact airport management at 207-667-7329 or Unicom 123.00 or the Fixed Base Operator

(FBO), Columbia Air Services – BHB, LLC, at 207-667-5534 or 123.00 for assistance. In the event of an emergency diversion while the airport is unattended, contact the Hancock County Regional Communications Center at 207-667-8867 or by dialing 911. Dispatch will contact and dispatch appropriate emergency response and/or airport personnel.

### **Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

Neither the Hancock County - Bar Harbor Airport, the air carrier on the airport, nor the FBO on the airport own or operate any of the equipment needed to deplane passengers from larger air carrier aircraft and are, therefore, unable to provide for the deplanement of passengers from aircraft that require special ground service equipment. The FBO or airport management will provide this information to airlines as soon as practicable after receiving requests from air carriers anticipating to divert to this airport. Deplaned passengers will normally walk to the terminal but the air carriers may coordinate with each other, airport management and/or the FBO to transport passengers, crew and luggage in privately owned vehicles.

### **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

There are no gates for deplaning passengers at Hancock County - Bar Harbor Airport. The only terminal on the airport has an arrivals door and a departure door, on the airside. The arrivals door is available to any passenger or crewmember wishing to access the terminal, Monday through Friday, from 0500L to 2000L, Saturday, from 0800L to 2000L and Sunday, from 0800L to 2000L. The schedule is subject to change depending on the time of year. Use of the terminal or other airport facilities after 1930L would require coordination as indicated in the “Diversions” paragraph. If appropriate, TSA screened passengers may, at TSA and the air carrier’s discretion, also be escorted through the departure door, into the sterile area.

### **Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection (CBP)**

Hancock County - Bar Harbor Airport is not a designated port-of-entry. It does not have designated international passenger processing facilities. In the unlikely event an air carrier, with passengers that have not cleared US CBP, must divert to this airport, the notification and coordination indicated in the “Diversions” paragraph would be required. The airport has one controlled sterile area (for enplaning passengers) and it may be available for deplaning passengers. The local CBP would be notified ASAP through the Hancock County Regional Communications Center. It would be up to them to coordinate additional resources within the region. If necessary we will identify other suitable areas and procedures for establishing temporary sterile areas into which international passengers on diverted aircraft who have not yet cleared CBP can be deplaned. Once the sterile areas have been designated, we will coordinate with CBP officials to allow the international passengers to be deplaned into the sterile areas, to the extent practicable.

### **Public Access to the Emergency Contingency Plan**

Hancock County - Bar Harbor Airport will provide public access to this emergency contingency plan by posting it on the front page of the airport’s website (<http://www.bhbairport.com>).